



BRANDON SCHOOL DIVISION

Facilities/Transportation Committee Minutes

Tuesday, February 23, 2016 – 11:30 a.m.
Boardroom, Administration Office

Present: G. Buri (Chair), G. Kruck, J. Murray, M. Sefton.
D. Labossiere, G. Malazdrewicz, M. Clark, R. Harkness.

1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 11:34 a.m.

2. APPROVAL OF AGENDA

Trustee Kruck added one item for a future agenda.

The Secretary-Treasurer noted he had one item under Operations Information.

The agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of January 19, 2016 meeting were received as information.

5. COMMITTEE GOVERNANCE GOAL ITEMS

A) School Bus Purchase

Mr. Denis Labossiere, Secretary-Treasurer, spoke to this item and provided last year's and this year's bus prices for comparison. He noted there was a 3.9% price increase on propane buses with the cost in 2015 at \$136,602 and the price for 2016 at \$141,956 (including taxes). Propane bus prices are \$4,700 more than diesel bus prices (last year the difference was \$18,800). Mr. Labossiere indicated that the Division needs to buy 3 buses for next year. Mr. Ron Harkness, Supervisor of Transportation, added that the fuel savings with the propane buses are lower this year than previous years when compared with the diesel buses, but the maintenance costs are substantially lower on the propane buses.

Trustees asked questions for clarification regarding driver feedback and whether there have been any safety issues with the propane buses.

The Committee agreed to proceed with the purchase of three (3) propane buses for the 2016-2017 school year.

RECOMMENDATION:

That the Division purchase three (3) propane powered school buses for the 2016-2017 school year as part of the 2016-2017 School Bus Tender Purchase.

B) Policy 9030 – Replacement of School Buses

The Secretary-Treasurer spoke to this matter and reviewed the Policy, stating that the Division now has forty-one (41) buses with thirty-two (32) on bus routes and two (2) additional bus routes tentatively approved in the 2016-2017 budget. He indicated that in the future the Division will need to buy more than three (3) buses due to the twelve (12) year replacement schedule, which requires the Policy to be changed. Mr. Labossiere does not recommend having an amount for the cost of buses listed on the policy due to price

changes each year. The Committee agreed to the recommended Policy changes. A giving of notice regarding the proposed Policy changes will be brought forward at the March 7, 2016 Board Meeting.

C) New School – Enrollment Forecast

Mr. Greg Malazdrewicz, Assistant Superintendent, reviewed the Brandon School Division Enrolment Forecast Summary Document and noted that PSFB has asked for further information to assist with determining the capacity of the new school. Current projections indicate that the minimum capacity of the new school should be 400 students. The Secretary-Treasurer added that the Division is asking for the new school to have a core capacity to accommodate up to 500 students as this will allow for expansion in the future. Mr. Malazdrewicz indicated that the Public Schools' Finance Branch has acknowledged this request and that they are looking at other ancillary requests.

6. OTHER COMMITTEE GOVERNANCE MATTERS

A) Land Use Agreement – Hummingbird Community Gardens

Mr. Mel Clark, Director of Facilities and Transportation, spoke to this item. Trustees asked questions for clarification regarding the land, including property taxes and zoning. Mr. Labossiere indicated that the property taxes for 2015 were \$26,389, based on an assessment of \$906,700:

- \$10,408 – Municipal Taxes
- \$ 9,138 – School Division Taxes
- \$ 6,842 – Provincial Education Support Levy

The Committee discussed approaching the City of Brandon regarding a possible grant in lieu for the municipal portion of the property taxes.

The Committee recommended that another three (3) year agreement be drafted for permission to use the land for community gardens and also for the Board to continue to engage in ongoing conversation with the City of Brandon with regard to the tax status of this property or a grant in lieu of.

RECOMMENDATION:

That a three (3) year land use agreement for community garden use of the property located at 5 Hummingbird Lane be approved effective April 1, 2016, and that the Board continue to engage in ongoing conversation with the City of Brandon with regard to the tax status of the land or a grant in lieu of.

B) 2016-2017 Public Schools Capital Support Program

Mr. Labossiere provided an update on the 2016-2017 capital projects that have been approved or are being considered for approval by PSFB:

- Vincent Massey High School – Steam heating system replacement
- Meadows School – Foundation waterproofing at boiler room
- École New Era School – Grooming room

C) 2016-2017 Public School Major Capital Support Program

Mr. Labossiere reviewed the letter and attachments from James Allum, Minister of Education and Advanced Learning. He noted that PSFB is requesting preliminary proposals that meet the criteria for each new instructional renewal program and that they would like this information by February 29, 2016. The final proposals are to be submitted to the PSFB by June 30, 2016.

The Committee discussed submitting proposals for:

- Crocus Plains Kitchen Exhaust Fan and Ductwork replacement;
- Crocus Plains Culinary Arts kitchen classroom;
- Window and Door Replacement at several schools;
- Neelin Performing Arts facility/student multipurpose area;
- Crocus Plains Welding Shop addition/expansion.

7. OPERATIONS INFORMATION

- Motor Carrier Division – Disposition Order MB 16/017
Mr. Harkness spoke on the this audit, which is performed every five (5) years to ensure the Division is complying in regards to driver files, vehicle maintenance, etc. He noted that the Division received a glowing report and meets the Motor Carrier Division standards.
- Facilities Project Update – Mr. Clark provide updates on the following:
 - Green Acres Gymnasium
 - Earl Oxford Heating System
 - New Bus Bays at the Maintenance Building
- ACC – Facility Condition Assessment Update:
 - Mr. Labossiere indicated that the report has been further delayed by the consultant and is expected in 1 ½ to 2 weeks.
- Mr. Labossiere spoke on a Board of Reference hearing in Souris on Monday, February 29, 2016 that he will be attending. He indicated the landowners would like to transfer their land to Brandon School Division from the Southwest Horizon School Division, and that the parents are looking to enroll their children at either École New Era School or Meadows School.

8. NEXT REGULAR MEETING: Tuesday, March 22, 2016, 11:30 a.m., Boardroom

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

G. Buri, Chair

G. Kruck

J. Murray

P. Bartlette (Alternate)